**Councillors are summoned to attend the annual meeting of Kingstone and Thruxton Group Parish Council on**

**Wednesday 15th May 2024 at 7.00pm in Kingstone Village Hall, Green Lane, Kingstone, Hereford**

**AGENDA \* Additional Information Provided separately**

|  |  |
| --- | --- |
| **1.** | **Election of Chairman & Vice-Chairman** Acceptance of Office forms to be completed by both |
| **2.** | **Apologies** To consider acceptance of any apologies for absence from Councillors |
| **3.** | **Declarations of interests** To receive any declarations of interest in agenda items, or written dispensation applications.  Councillors are reminded of the need:  a. To update their register of interests.  b. To declare any Non-Disclosable Pecuniary Interests in items on the agenda and their nature.  c. To declare any Disclosable Pecuniary Interests in items on the agenda. (Councillors must leave the room for the item in which they have declared a Disclosable Pecuniary Interest, without making representations or voting).  d. To declare any gifts over the value of £25  e. To consider the requests for dispensations on items on the agenda. |
| **4.** | **To consider, adopt and sign the minutes** from an ordinary Parish Council meeting held on Wednesday 3rd April 2024. |
| **5.** | **Roles for Councillors** (Working Groups & Committee’s require a minimum of three Cllrs)  5.1 Appointment of the Allotments Committee Councillors  5.2 Finance Working Group  5.3 Lengthsman Working Group |
| **6.** | **Election of Delegates to outside bodies**  6.1 Village Hall Committee  6.2 Sports Association  6.3 Consolidated Charities  6.4 John Smith Charity |
| **7.**  **7.1**  **7.2** | **Members of the Public** Open session (limited to 10 minutes & 2 minutes per speaker) to accommodate members of the public who may wish to raise issues or ask the parish council questions  **Clerk’s Report and Correspondence\*** To consider any correspondence received and actions required  Note completed actions on the record of decisions and consider removal of completed tasks |
| **8.** | **Brief Verbal Reports and consider any actions**  (5.1) Local Policing Team (5.2) Ward Councillor (5.3) Lengthsman (5.4) Village Hall (5.5) Sports Association (5.6) Footpath Officer (5.7) Bike Track & Spring Maintenance (5.8) Allotments (5.9) Kingstone Food Share |
| **9.**  **9.1** | **Annual Governance & Accountability Return (AGAR) 2023 - 2024**  i) To receive and note the internal audit report and agree any actions required  ii) To approve and sign the 2023/24 Annual Governance Statement of the Annual Return (Section 1)\*  iii) To approve and adopt the Accounting Statement of the Annual Return (Section 2) for the year 2023/24 and approve and adopt the 23/24 Accounts\*  iv) To note the dates set for the exercise of public rights\* |
| **10.**  **10.1**  **10.2**  **10.3**  **10.4**  **10.5**  **10.6**  **10.7**  **10.8**  **10.9**  **10.10** | **Financial Reports and Policy**  To approve payments as detailed on the payments list for May\*  Note receipt of 1st half of the precept and other receipts  To note bank balance and financial reconciliation\*  To Review and confirm acceptance of Parish Council Insurance Policy\*  To consider donation request of £2,000 received from the village hall committee\*  To consider adoption of a credit card policy\*  To consider adoption of a Reserves Policy\*  To confirm signatories on Bank Account and appoint any additional  To receive an update on change to .gov.uk website and emails and consider actions required  **To review official documents** and to formally adopt the following for 2024:-  Standing Orders / Financial Regulations / Financial Risk Assessment / Safe Guarding Statement / Code of Conduct / Risk Assessment. All available on the website – paper copies available on request\* [Policies - Kingstone & Thruxton Group Parish Council (kingstoneandthruxtongpc.org)](https://kingstoneandthruxtongpc.org/policies) |
| **11.** | **Planning** To consider the following planning applications submitted to Hereford Council:-  240776 - Exchequer Court, Thruxton, Hereford - Proposed variation of a condition 2 and 22 of planning permission 191725 (Proposed demolition of modern agricultural buildings and replacement with a development of 6 dwellings incorporating the conversion of two traditional barns into two dwellings, four new dwellings, refurbishment of a brick outbuilding to serve Exchequer Court, garaging, drainage  240797 - Exchequer Court, Thruxton, Hereford - Proposed variation of a condition 2 of planning permission 191726 (Proposed demolition of modern agricultural buildings and replacement with a development of 6 dwellings incorporating the conversion of two traditional barns into two dwellings, four new dwellings, refurbishment of a brick outbuilding to serve Exchequer Court, garaging, drainage and alterations to existing access) - amendments to access – **LISTED BUILDING CONSENT** |
| **12.**  **12.1**  **12.2**  **12.3**  **12.4**  **12.5**  **12.6**  **12.7**  **12.8** | **Highways & Environment**  To receive an update on traffic calming and 106 monies.  To receive an update on the Thruxton Junction meeting  To receive an update from the Lengthsman Working Group  To note the additional funding from the lengthsman scheme 2024/25 To receive an update on Remembrance Memorial plans on land at White House Drive, receive feedback and collated responses and confirm next steps.  To receive an update on Litter Picking  To note anti-social behaviour and consider facilities for older children in the village  Consider activities for engagement with the local school |
| **13.**  **13.1** | **Training** To receive an update on training  To receive an update on defibrillator training |
| **14.** | **Items for next agenda** |
| **15.** | **Date of next Parish Council meeting is Wednesday 5th June 2024.** |

**MEMBERS OF THE PUBLIC AND PRESS ARE MOST WELCOME TO ATTEND THE MEETING**